



ATENEO DE MANILA UNIVERSITY

LOYOLA SCHOOLS

Office of the Associate Dean for Academic Affairs

12 October 2020

TO : **LS Graduate and Undergraduate Students**

FROM : **(Sgd.) Dr. Josefina D. Hofileña**
Associate Dean for Academic Affairs

(Sgd.) Dr. Anne Lan K. Candelaria
Associate Dean for Graduate Programs

SUBJECT : **Course and Faculty Evaluations for Quarter 1 Courses, First Semester, SY 2020-2021**

We wish to remind all students that Course and Faculty Evaluations for Quarter 1 courses this First Semester, SY 2020-2021 may be accomplished **from 19-24 October 2020** by logging on to <http://aisis.ateneo.edu> (click on: Course and Faculty Evaluations).

Please be reminded that:

1. The evaluation process is one means by which students can reflect on their own learning experience while providing feedback on the courses they are taking and the faculty members who handle these courses.
2. Faculty members use the feedback to determine both what they are doing well and how they can improve course content, teaching methodology, course requirements and assessments.
3. The data from student evaluations is also used by department chairs/program directors and peer evaluators to review faculty members for permanency, reappointment, and promotion.
4. The feedback will also be helpful in evaluating the Quarter structure that has been adopted for online learning.
5. Students are expected to use appropriate language in providing constructive comments, i.e., comments to improve the teaching and learning experience.
6. Student responses are anonymous. Faculty members only receive a consolidated report of the evaluations. The consolidated results of the required end-of-term evaluations are made available after the electronic release of final grades.

Comments and suggestions about the student evaluation process may be sent to adaa.ls@ateneo.edu (for undergraduate classes) and adgp.ls@ateneo.edu (for graduate classes).

Thank you very much.

cc: Dr. Maria Luz C. Vilches, Vice President for the Loyola Schools
Dr. Jonathan O. Chua, Dean, School of Humanities
Dr. Luis F. Dumlao, Dean, John Gokongwei School of Management
Dr. Evangeline P. Bautista, Dean, School of Science and Engineering
Dr. Fernando T. Aldaba, Dean, School of Social Sciences
Dr. Benjamin Gerardo T. Tolosa, Jr., Associate Dean for the Core Curriculum
Dr. Leland Joseph R. Dela Cruz, Associate Dean for Student Formation
Dr. Ma. Louise Antonette N. De la Peñas, Associate Dean for Research and Creative Work
Ms. Marie Joy R. Salita, Associate Dean for Student and Administrative Services
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